

SCHOOL BUS/TRANSPORT PROCEDURES

- The bus service is contracted via the Ministry of Education and operated according to the contract requirements.
- Registered children listed on the school bus list may travel on the bus. Where the school has been notified in writing by parent concerned, other children may travel on the bus on a casual basis. Land Transport Safety Authority will, at all times, have an up to date list of all children who regularly travel on the bus.
- Classes may travel on the bus to school excursions by arrangement.
- It is the responsibility of the driver to keep the bus clean, materials to be supplied. It is the responsibility of the bus company to maintain fully registered, safe and insured buses at all times
- Children will follow bus rules at all times.
- Bus monitors will check bus lists and also notify bus controller of any misbehavior on the bus.
- A teacher will be roistered on each afternoon to supervise loading of bus.

A bus controller shall be named and be responsible for all organization pertaining to the use of the bus. This person shall be entitled to the Bus Controller's Allowance in accordance with the award.